

TOWN OF MOULTONBOROUGH
Joint Loss Prevention Committee
P.O. Box 139, 6 Holland Street
Moultonborough, NH 03254
(603) 476-2347

Present: Kaitlin Sampson, Recreation- Chairperson
 David Bengtson, Fire Dept.- Vice Chairperson
 Jeri King, VNS
 Scott Kinmond, Highway Dept.
 Scott Fulton, Police
 Ken Filpula , Waste Mgt.
 Andy Daigneau, Highway Dept.

>>>>>MEETING DATE: TUESDAY, March 30 at 9:00 a.m., at Town Hall.<<<<<<<<

1. Call to Order Motion by Jeri
Second by Ken
2. Acceptance of Minutes Date: 2-16-2010
Motion by Dave
Second by Jeri

Corrections/ Clarifications
Reflect the date as 2010 not 2009.

3. Report of Incidents:
 - a. Time Loss:

NONE

- b. Other reportable incidents

NONE

4. Inspections-

We will be doing self inspections this year by department. These will take place in September, forms for these inspections will be handed out at a later date.

5. Training
 - a. Spring Training
Date: May 11
Location: Public Safety Building
Time:12-4pm

Action Items/ Person Responsible:

Kaitlin will confirm with LGC make the request to the select board for office closing as well as the release of funds for lunch. She will also make an agenda for the training and order the lunch. Jeri is going to speak with officer Scott Fulton about having ID badges made for employees during the Training. Dave reserved the Public Safety Building for the day.

b. Types of Training

CPR/ AED Training went well with 9 employee participants. A check was paid to the instructor for the training. There was a request by those who attended the CPR/ AED Training to have a basic first aid training as well. Kaitlin is checking into this.

Scott Kinmond is talking with Primex to bring a chainsaw safety class to this area. Most of them have taken place down south and it is difficult to send staff that far for training. Having one in this area would open it up to Primex member in the Lakes Region and allow are staff who use this equipment often to be properly trained in safety precautions.

Dave had a Blood Born Pathogen training for his medical personnel. This was a 4 hour annual training.

6. Other Business

a. New members

Approved and attending meetings

b. Safety Manual

Each member was issued a draft copy of the manual we are all proof reading the manual and making notes. Next meeting we will review it and put a version together for the select board to review and approve.

c. Website

All updated with new committee names and meeting minutes.

7. Date of Next Meeting

Date: April 13

Time: 9:00am

Location: MRD

8. Adjournment

Motion by Dave

Second by Ken

Time 10:20am

Reminders to add to agenda for next meeting:

- Bi-Annual Safety audit in January 2011
- Basic First aid
- Touch base regarding employee accident report form but not a claim. Kaitlin is going to touch base with Heidi on this.